

## 1. Course Name and Number

Department of Political Science POL SCI 2192B: **Global Diplomacy, International Security and Peace: Your Guide to What's in the News (and What's Not!)**

## 2. Day Offered

Online Course, Winter Term, January-April 2018

## 3. Hours

New lecture material for online course is posted every week.

## 4. Location of Lecture and Exams

There is no location of lecture as this is an online course. Online lecture material is posted on OWL. The mid-term and final exams are scheduled to be written on the university campus on a Saturday. The exams are proctored and scheduled by the University (locations, dates and times to be announced later). The mid-term exam is generally scheduled to take place on a Saturday, approximately one week after Reading week ends (not during Reading Week). The make-up exam is generally scheduled two weeks after the regular mid-term exam in the Department of Social Science Room 4135 (other locations TBC) and it is proctored by the Professor. You must have documented reasons and permission from your Academic Counsellor to miss the regularly scheduled exams.

## 5. Prerequisite(s):

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

**There are no pre-requisites for this course.**

**The anti-requisites for this course include IR 2702E, Pol Sci 2145A, Pol Sci 2141B and Pol Sci 3203F.**

"Please Note: You are responsible for ensuring that you have successfully completed all course prerequisites, and that you have not taken an antirequisite course. Lack of prerequisites may not be used as a basis for an appeal. If you are found to be ineligible for a course, you may be removed from it at any time and you will receive no adjustment to your fees. This decision cannot be appealed. If you find that you do not have the course prerequisites, it is in your best interest to drop the course well before the end of the add/drop period. Your prompt attention to this matter will not only help protect your academic record, but will ensure that spaces become available for students who require the course in question for graduation." – Office of the Dean

"Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been successfully completed, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from his or her Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. [The University may also choose not to adjust your fees, such as not providing you a refund for the course.] This decision may not be appealed." (Western University Academic Calendar)

## 6. Instructor Information

**Instructor:** Associate Professor Erika Simpson

**E-mail:** [simpson@uwo.ca](mailto:simpson@uwo.ca)

**Office Hours:** Thursdays, 2:30-3:30 pm in my office in Room 4157 SSC.

**Phone:** 519-661-2111 ext. 85156

## 7. Course Syllabus

This interdisciplinary International Relations course unpacks the history, theory, and practice of global diplomacy, international security and peace with empirical and theoretical analysis of the primary issues in contemporary IR studies, including the environment, migration, multilateral institutions, nuclear proliferation and peacekeeping. Students learn by participating in online class exercises based on the Cuban missile crisis, a Model UN and North Korea's nuclear program. Participation in an online forum deepens the student's understanding of current developments in global politics including the student's knowledge about what's in the news (and what's not!).

### Methods of Evaluation:

<b>Dropbox</b>	Written contributions to required questions (for more info, see Dropbox below).	Individual and regular participation in dropbox	<b>Total participation: 20%</b>
<b>Exams:</b>	Mid-term multiple choice exam (80 questions in 2 hours): 40% (for more information see Exams below)	Non-cumulative final April exam (80 questions in 2 hours): 40%	<b>Total exams: 80%</b>

### Learning Outcomes:

Upon completing the course, students will be able to:

- Identify and describe some key figures, events and trends in the recent history of international relations;
- Identify and engage with different types of political theories in international relations;
- Analyze and evaluate international issues and place them in their historical context
- Connect present-day problems to historical events and place them in a global context

## 8. Course Materials

- No materials are required for the course, including text books, course readers, manuals, laboratory or safety materials, and any specific electronic devices.
- All the instructor's Powerpoint Slides and the *Relevant Readings* are posted on OWL.
- All the instructor's slides are copyrighted by the instructor and remain the property of the instructor, not the University of Western Ontario.
- All the *Relevant Readings* are drawn from free online sources such as Google Scholar, Scholarship@Western and Youtube.

## 9. Methods of Evaluation

## Overview of Course Content and Relevant Readings

**Important:** The dates and topics of the following chart may change depending on schedules, illnesses, and other unforeseen events, like snow days.

The chart below is included for illustrative purposes only, and may be updated on the class website available on OWL as the term unfolds.

Date	Session	Lecture Topics
Jan 7-13	<b>Week 1</b>	The Concept of Power in International Relations (IR) [hour #1] Whirlwind Tour of IR Theory [hour #2]
Jan 14-20:	<b>Week 2</b>	Historical Backdrop (1939-1962): The Legacies of War [hour #1] The Dawning of the Nuclear Era including Hiroshima [hour #2]
Jan 21-27	<b>Week 3</b>	The 1962 Cuban missile crisis [hour #1] and 'Nuclear Darkness' and 'Two Minutes to Midnight' [hour #2]
Jan 28-Feb 3	<b>Week 4</b>	Foreign Policy Processes [hour #1] and the Military and Non-Military Instruments of Foreign Policy (1970s to today) [hour #2]
Feb 4-10	<b>Week 5</b>	Multilateral Diplomacy and International Organizations [hour #1] and the Structure and Purpose of the United Nations [hour #2]
Feb 11-17		<b>Reading Week (no lectures, exams or office hours)</b>
Feb 18-24	<b>Week 6</b>	Peacekeeping [hour #1] and Peace Support Operations including Mali [hour #2]
Feb 23-March 3	<b>Week 7</b>	The Arc of Crisis, Georgia, Ukraine and Syria [hour #1] and Outer Space and Global Diplomacy [hour #2]
<b>Saturday March 2 (TBC)</b>		<b>MID-TERM EXAM (40%) on Weeks 1-6 [not including Week 7]</b> The mid-term exam is generally likely to take place on-campus on Saturday March 2 between 1-3 pm in (location on campus To Be Announced [TBA] on OWL). You may leave before 3 pm if you finish early but not between 2:40-3 pm. <b>You will receive your mark worth 40% of your final grade at least three days prior to the deadline for withdrawal from a course without academic penalty. Drop date in Winter term is March 7, 2019 (Half course),</b>
Mar 4-10	<b>Week 8</b>	Terrorism, Nuclear Terrorism [hour #1] and Biological Warfare and Drones [hour #2]
Mar 11-17	<b>Week 9</b>	Ballistic Missile Defence and North Korea [hour #1] and Genocide, Human Rights and Summitry surrounding the DPRK and the United States (U.S.) [hour #2]
March 18-24	<b>Week 10</b>	Environmental Problems including Climate Change and Water Scarcity [hour #1] and 'the Coming Anarchy' and the Amazon Rainforest Case-study [hour #2]
March 25-31	<b>Week 11</b>	Population Growth and Population Movements [hour #1] and Immigration and Refugee Policy [hour #2]
April 1-7	<b>Week 12</b>	Global Jeopardy Game [hour #1] so the questions covered in the online game are tested on the FINAL EXAM (40%) on Weeks 7-12. The final exam is generally likely to take place on-campus sometime during the Official Exam Period (location/time to be announced).

## **The Mid-term and Final Exams (40% each): Regulations, what to study, and advice on taking notes**

### 10. \*EXAMINATIONS/ATTENDANCE

#### **The Mid-term and Final Exams (40% each): Regulations, what to study, and advice on taking notes**

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given\*\*). **This condition must be outlined clearly in the course syllabus.** **\*\*the interpretation of “due warning” would be a personal email prior to reaching the specified threshold of absences**
- On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course.

You may not miss the mid-term (40%) or final exam (40%) and/or the make-up exams or you will automatically fail the course.

#### **Mid-Term Exam:**

The Mid-term Exam is a 2-hour multiple choice exam with 80 compulsory questions (no bonus questions or bonus marks). It tests you on the information covered on the Slides delivered in Classes 1-6, and it does not test you on the *Relevant Readings*. The *Relevant Readings* are **not** tested on the Mid-term Exam. Many students will finish the Mid-term Exam in 1 hour and are free to leave ‘early’ but no students can write the exam ‘early’ in their term before the university schedules the mid-term exam on campus (generally it is scheduled on the Saturday afternoon one week after Reading Week ends).

#### **Final Exam:**

The Final Exam is constructed exactly similarly to the Mid-Term Exam so it is also a 2-hour multiple choice exam with 80 compulsory exam questions ranging from ‘very easy’ to ‘very challenging’ and ‘very difficult’. Like the mid-term exam, the final exam is non-cumulative so it tests you on the information covered in Classes 7-12. The *Relevant Readings* are **not** tested on the Final Exam.

#### **The mid-term and final exams are constructed exactly similarly and marked by Scanitron:**

There will be 80 questions on each multiple-choice exam. The exam questions will range between ‘very easy’ to very difficult to ‘very challenging’. There are no written parts of the exam—it is entirely based on multiple-choice questions. The professor uses Scanitron to mark the exams.

Exam questions are composed by the Professor; multiple-choice questions are marked by university-approved multiple-choice computer-marking system (‘Scanitron’)

Special exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may have to write a multiple choice combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. This is because the professor's large exam bank will never be large enough to pose enough multiple choice questions for so many different make-up exams.

Notably, it will take some fast readers much less than 2 hours to finish writing the exams but other students will remain in the exam room, rechecking their answers, for the entire two-hour time period.

As soon as the professor knows when the final exam is scheduled, the final exam date schedule will be posted on OWL. The university does not accommodate if you make plans to travel out of the country before or after the final exam schedule is revealed. Moreover, you must have documented reasons for writing the make-up exam,

### **How should I study for the exams?**

It is highly recommended when preparing for the exams that you consider forming small study groups so that you can share notes and discuss the lecture material but since this is an online course, the professor assumes you will not be meeting with other students to form small study groups. There is nothing wrong with a collective effort in terms of studying for all your classes. After all, that is what the virtual classroom is about—all of us working together for fun and learning. You could study online with help from other students but the professor assumes you are studying alone and the professor cannot help you form study groups or share student's email addresses.

The two-hour, multiple-choice exams in early March and April will test you on the lecture material, including all the posted slides [**not** the Relevant Readings]. The mid-term exam tests you on classes 1-6, and the final exam tests you on classes 7-12 including the sample questions posed during class 12 in the 'Global Jeopardy game'.

While I appreciate many students want to reinforce the lecture material by writing handwritten or typewritten notes, you do not need to take extra handwritten or typed notes unless this is your preferred learning style. Why get writer's cramp? All the slides are posted and the professor deletes those slides we did not cover so you do not need to study them.

In the event that OWL collapses or is unavailable for an entire week, we will cancel the class and the relevant slides for that day will be removed from OWL so you do not need to study them.

### **11. How Can You Earn Participation Marks through Dropbox (20%)?**

Participation marks are designed to reward participation, enhance the class's activities and increase high-quality contributions. Participation marks are earned through participation in dropbox, specifically

## Dropbox

You can earn up to 100% on participation worth 20% of the course evaluation by contributing to the Dropbox. **The Dropbox is for private file sharing between the instructor and the student.** The professor will mark your Dropbox contributions as follows:

### No participation in Dropbox (0%)

- No contribution under your Last Name, First Name is recorded during any relevant week.
- If you decide not to contribute during one relevant week or you are absent or you submit to Dropbox later than Sunday at 11:55 pm, there will be plenty of future opportunities to contribute to the Dropbox. But you must participate in the Dropbox in order to pass the course.
- Students that earn a mark of 0% on participation in the Dropbox will automatically fail the course.

### 10%

- ✓ Your contribution during the relevant week (Monday to Sunday) is satisfactory in terms of content and submitted on time by 11:55 pm on Sunday.
- ✓ Your written contribution is approximately 250-300 words.
- ✓ Your contribution appears to be satisfactorily spell-checked and grammar-checked.
- ✓ Your contribution is submitted on time by Sunday 11:55 pm to Turnitin and the official Dropbox.
- ✓ You cite at least one compelling argument and important empirical fact based on the contribution of at least 1 expert listed in the *Relevant Readings* for that week.

### 20%

- ✓ Your contribution during the relevant week is very good in terms of content and submitted on time by 11:55 pm on Sunday.
- ✓ Your original written contribution is approximately 500 words and it appears to have been properly spell-checked and grammar-checked.
- ✓ Your contribution is submitted on time by Sunday 11:55 pm to Turnitin and the official Dropbox.
- ✓ Your contribution includes well-constructed endnotes/footnotes and a properly-constructed Bibliography/Works Cited that includes at least 2 of the *Relevant Readings*. You cite at least 2 arguments and empirical facts based on the contribution of at least 2 of the experts listed in the *Relevant Readings* for that week.

### 30%

- ✓ Your contribution during the relevant week is excellent in terms of content and submitted on-time by 11:55 pm on Sunday.
- ✓ Your original written contribution is approximately 750-1000 words and it is properly spell-checked and grammar-checked.
- ✓ Your contribution is submitted on time by Sunday 11:55 pm to Turnitin and the official Dropbox.
- ✓ Your contribution includes consistent and proper endnotes/footnotes and Works Cited/Bibliography in APA, Chicago or MLA style.
- ✓ Your contribution cites at least 3 arguments and 3 empirical facts based on the contribution of at least 3 experts listed in the *Relevant Readings* for that week.

**Important Notes for Citations:** For each Dropbox submission, copy and paste ALL the “*Relevant Readings For Dropbox*” citations that are provided for every week. Insert all those citations [without changing their style according to your styleguide] into the body of your Dropbox submission. Then you must highlight the exact citations that you used. Those exact citations should be cited in your Works Cited/Bibliography in APA, Chicago or MLA style depending on the style you choose to use. You must submit your entire Dropbox submission to Turnitin.

**Plagiarism:** Students must write their drop box assignments and essays in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

**Plagiarism Checking:** "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com

<http://www.turnitin.com>

### **What happens once you earn 100% on your submissions to the Dropbox?**

Once you earn 100% on participation in the Dropbox, you will receive a congratulatory official email from the Professor attesting to your 100% participation. Then your mark of 100% is finalized on your Gradebook. After earning 100%, all your further contributions to the Dropbox will be voluntary and will not be marked nor can they be ‘added’ onto your 100% mark. You can earn a maximum of 100% on participation (worth up to 20% of your Final Mark) by participating in the Dropbox.

For example, a student that contributes to the Dropbox 7 times and earns marks of 10% each time will earn 70% on Participation. A student that contributes to the Dropbox 3 times and earns marks of 30% each time will earn 90%. A student that contributes to the Dropbox 4 times and earns marks of 30% each time will earn 100% (and not 120%).

**Important Reminder:** Each student must contribute to the Dropbox in order to pass the course. A student that earns a mark of 0% on participation in the Dropbox automatically fails the course. A student that earns a passing mark on participation (50%) will be permitted to write the Final Exam, but may fail the course depending on the students’ Mid-Term and Final Exam Marks.

## **12. Non-medical and medical accommodation**

A clear indication of how non-medical absences from midterms, tutorials, laboratory experiments, or late essays or assignments, will be dealt with must be provided. The course outline must direct the student to the Policy on Accommodation for Medical Illness available here:

Medical Illness

<https://studentservices.uwo.ca/secure/index.cfm>

In addition, instructors must state how they will be dealing with accommodation for medical illness of

work worth less than 10% of the total course grade, and whether or not medical documentation for such accommodation will be required. If documentation is required for either medical or non-medical academic accommodation, then such documentation must be submitted by the student directly to the appropriate Faculty Dean`s office and not to the instructor. It will be the Dean`s office that will determine if accommodation is warranted.

**Even if you have non-medical or medical accommodation, the multiple choice questions posed to you on the mid-term or final exams cannot be changed to suit you. If you miss studying the lecture materials and slides for any reason (documented or not) you are responsible.** Most students will earn 100% in terms of their participation marks over the entire term. Many students will earn 100% by week 9. **Therefore you must meet with your Academic Counsellor to deal with accommodation for medical or non-medical absences worth more or less than 10% of the course grade.**

**13. Will I know my mid-term exam and participation marks before the drop-date and/or before I write the final exam?**

- **To summarize the participation marks**, you can easily raise your Final Mark by earning 100% on your submissions to the Dropbox. You may not submit to the Dropbox after the final class or during the exam study period or the exam period without permission from your academic counsellor.
- I will update your participation marks before the final exam so you know all your marks - except the final exam mark - when you go into the exam.

**14. Statement on Use of Electronic Devices**

No electronic devices will be allowed during tests and examinations.

**15. Statement on Academic Offences**

The statement: "Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

[http://www.uwo.ca/univsec/handbook/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/handbook/appeals/scholastic_discipline_undergrad.pdf)

**16. Frequently Asked Questions (FAQs):**

**Will I know my marks before I write the final exam?**

The Professor posts all your marks before the final exam so you know all your marks except the final exam mark when you enter the exam room.

**How should I study for the multiple choice exams? When do I write the exams?**

The Mid-term exam in Oct. and the Final Exam in Dec will test you on the lecture material including all the posted slides. The exams are **non-cumulative** so you will not be tested in the Final Exam on the information you learned before the mid-term. The exams will **not** test you on what you or other students write online.

**Should I study the timelines and other dates?**

The exams do **not** test you on the detailed time-lines that accompany the slides on the simulations [the

timelines are clearly marked: DO NOT STUDY]. But the exams do test you on other dates and what happened where and when. You are expected to memorize some dates and numbers. Many students find it useful to maintain a separate list of dates and numbers to study a few days before the Mid-term and Final Exams.

### **Can I arrange to write an exam early?**

As soon as the final exams are scheduled, the exam schedule will be posted on OWL. You cannot make plans to travel out of the country until the exam schedule is officially posted and you may not write the exam early.

### **Will software be used to detect cheating?**

Since computer-marked multiple-choice tests and/or exams will be given, software might be used to check for unusual coincidences in answer patterns that may indicate cheating therefore:

“Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.”

### **Does the make-up exam pose different multiple choice questions? Do you accept multiple choice questions written by students in the class?**

Due to unforeseen events, some students may write the make-up exams a few weeks or months later in which case they will write exams based on different multiple choice questions drawn from the Professor's large 'Exam Bank' of possible multiple-choice questions.

The Professor often changes the Powerpoint slides and writes new multiple choice questions so if you would like to email possible questions for the Exam Bank, your suggestions are welcome **but doing so will not increase your Participation mark worth 20%.**

### **What do you mean by Relevant (not Required) Readings?**

To summarize, the two exams test you on everything you learned from the slides, not the *Relevant Readings*. There is no textbook and the *Relevant Readings* are **not** Required Readings. The *Relevant Readings* are used by you in order to contribute to the Dropbox. Please do not read the Relevant Readings unless you would like to know more and the Slides stimulate your interest in learning more about particular issues or roles.

### **Should I take notes on the lecture slides?**

You should always download or print the slides and take notes on the slides. While you view the Slides, your task is to think about and question the materials, not to be a medieval scribe. While the Professor appreciates many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take many handwritten or typed notes because all the Slides are posted on OWL. It is preferable that you think about the slides' content and participate in the Dropbox rather than take copious notes. Why get writer's cramp? All the slides are posted so if Professor Simpson deletes or changes some slides that were already posted (under 'Resources'), the Professor will delete the slides we did not cover (under 'Lessons') so you do not need to study them.

### **Are there additional Class Notes or Lecture Notes?**

There are no additional notes of any kind that can be made available by the instructor for students that plan to miss a lecture or that missed lectures.

### **What are the regulations concerning course re-evaluation, absences and the evaluation of international students?**

- You are **not** allowed to re-write any exams or assignments, once they have been handed-in for marking, unless due to exceptional circumstances as assessed by the Dean's office.
- If you submit the "wrong answer" to an exam or assignment (but you think it is the right answer for a variety of reasons), you are **not** normally entitled to submit the "right version" or get credit for being 'right' somehow. You must speak to the Professor, who will decide the fairest option.
- In the event that you miss many classes or all of them, you may not have your mark 'reweighted' to cover your absences unless you have written permission from your Academic Counsellor in your Faculty. You must see your Academic Counsellor, not the Professor in order to make different arrangements regarding course re-evaluation and absences.
- If you are an international student, your exams and your contributions to the Dropbox will be graded according to Canadian University standards.

### **What are the regulations concerning non-medical and medical absences?**

- Please see the student services for their updated Policy on Accommodation for Medical Illness and Student Medical Certificate. If you have medical illness or other documentation, you **must** take it to the Dean's Office or an Academic Counselor in your Faculty, who will then confirm whether you can possibly be granted accommodation. Any medical absence must **be** documented as instructed by Student Services, Dean's Office or your Academic Counselor. Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting and/or transfer weighting will be made in consultation with you and your Academic Counselor, not with the Professor. **Do not meet with the professor to discuss the reasons for accommodation for medical or non-medical grounds.**
- For course **work that is worth less than 10%** (as per Policy on Accommodation for Medical Illness) non-documentable absences will not be given accommodation. Various forms of allowances (allowances like not having to submit a weekly Dropbox contribution, easy-to-earn participation marks for Dropbox contributions and "freebies" during the mid-term and final exams) have already been included for incidental absences. See all the information above.

### **Can I use electronics like my cell phone during the exams?**

No electronic devices are permitted to be used during any exam including cellphones, personal computers, and/or electronic dictionaries.

### **What is Scanitron? Is it always used?**

Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system ('Scanitron')

Special exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. If you miss the mid-term or final exams, for any reason, you may have to write a multiple choice combined with an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the second make-up for the mid-term exam, the third-make-up exam will consist of essay-style (not multiple choice) questions. This is because the professor's large exam bank will never be large enough to pose enough multiple choice questions for so many different make-up exams.

### **What do I do if I have a concern about my Mid-Term or Final Exam Grade and/or Participation Grade?**

- See the professor during office hours, or set up an appointment via email.
- Appeals to change an exam (or essay) grade must be received during that term of instruction (*i.e.* the Course Lecturer does not handle appeals after the term ends).

### **What happens if there other changes to the Official Course Outline?**

- Due to certain circumstances and/or situations, changes to course outlines and other course documents are necessary. In such cases, you will be informed through all available channels of communication as soon as possible.
- The dates and topics of the lectures, simulations and exams may be changed depending on schedules, illnesses, and other unforeseen events. The dates in this course outline are included for illustrative purposes only and may be updated on the class website as the term unfolds.

### **What about a reference letter?**

- If you need a reference, please email professors individually for more information. Professor Simpson's firm policy is **not** to write references for law school and/or graduate school based on your standing in a second-year class because such a reference – compared to a 3<sup>rd</sup>-year or 4<sup>th</sup>-year reference is not useful – and would do you a **disservice**, not a service.
- If you take more than two courses from Professor Simpson she may consider acting as your referee for jobs and for professional programs like internships – but keep in mind that obtaining a reference from a 3<sup>rd</sup> or 4<sup>th</sup> year instructor is preferable.

### **What other classes can I take if I become more interested in the general topic?**

For more information about the other classes Professor Simpson teaches and the field of IR, see the faculty and personal websites available through the [Department of Political Science](#).

## **APPENDIX TO UNDERGRADUATE COURSE OUTLINES DEPARTMENT OF POLITICAL SCIENCE**

### **Prerequisite checking - the student's responsibility**

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

Essay course requirements

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

### **Use of Personal Response Systems ("Clickers")**

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

**Security and Confidentiality of Student Work** (refer to current Western Academic Calendar (<http://www.westerncalendar.uwo.ca/>))

**"Submitting or Returning Student Assignments, Tests and Exams** - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

### **Duplication of work**

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

### **Grade adjustments**

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

### **Academic Offences**

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

[http://westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory&Keywords=scholastic&SubHeadingID=189&SelectedCalendar=Live&ArchiveID=#SubHeading\\_189](http://westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory&Keywords=scholastic&SubHeadingID=189&SelectedCalendar=Live&ArchiveID=#SubHeading_189)

### **Submission of Course Requirements**

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

**THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.**

### **Attendance Regulations for Examinations**

**EXAMINATIONS/ATTENDANCE** (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

### **Medical Policy, Late Assignments, etc.**

Students registered in Social Science should refer to

<http://counselling.ssc.uwo.ca/procedures/index.html>

for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

### **University Policy on Cheating and Academic Misconduct**

**Plagiarism:** Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

**Plagiarism Checking:** "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com

<http://www.turnitin.com>

**Multiple-choice tests/exams:** "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. [http://www.uwo.ca/univsec/academic\\_policies/index.html](http://www.uwo.ca/univsec/academic_policies/index.html)

### **PLAGIARISM\***

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism.

Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writers' ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently.

Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard

your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

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Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History, August 13, 1991

**Accessibility at Western:** Please contact [poliscie@uwo.ca](mailto:poliscie@uwo.ca) if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

### **SUPPORT SERVICES**

The Registrar's office can be accessed for Student Support Services at <http://www.registrar.uwo.ca>

Student Support Services (including the services provided by the USC listed here) can be reached at: <http://westernusc.ca/services/>

Student Development Services can be reached at: <http://www.sdc.uwo.ca/>

Students who are in emotional/mental distress should refer to Mental Health@Western <http://www.uwo.ca/uwocom/mentalhealth/>