

Tutorials

Students will no longer meet on a weekly basis for tutorials. There will be 3-5 tutorials scheduled and the new schedule will be announced and posted on OWL later in the term. You may consult with the TA that will mark your papers during regular tutorial hours that will be held in your regular tutorial classroom in March. You can sign up to meet with the TA during the regular tutorial hours in March or you can email the TA to make an appointment. If you prefer to consult with the professor, you may consult with the professor about your essay(s) during regular office hours beginning in March. You should see the TA in March before consulting with the professor.

Class Discussions during Lectures and Attendance

Students should come prepared to lectures to discuss the information and exercises explained on the powerpoint slides in a thoughtful and critical manner. Students may ask questions about any subject matter that they may feel needs further clarification or explanation during the lectures but due to time constraints, there is no time for a formal Q & A session. Attendance at lectures and class participation is mandatory but actual attendance will not be taken. However, actual attendance will be taken during the three simulations.

How Can You Earn Participation Marks (10%)?

Participation marks are designed to reward participation, enhance the class's activities; and increase high-quality attendance. Participation marks are earned through participation in lectures and simulations, specifically:

1) the Cuban Missile Crisis simulation = 1 participation point for speaking in your 'role' during this simulation. No matter how long your spoken contribution lasts, my assistants and I will record one point for somehow contributing on your role's behalf. To earn 2 points, speaking publicly may require some advance preparation for your particular role, especially if you are assigned a prominent role, like Kennedy, Diefenbaker or Khrushchev. But in most cases, you should be able to earn up to 3 points simply by reading the 'individualized' materials for your role before class begins and speaking up at least twice. You can earn a maximum of 3 points (33% of your participation mark) for this Simulation.

2) the United Nations simulation = 1 participation point for showing up to play your assigned/requested country. Although you may not get an opportunity to speak more than once as there are more than 30 countries, you will earn one participation point for showing up and voting on UN Resolutions. Although just like at the UN, there will be absences due to illnesses and extenuating circumstances, you cannot 'make up' for losing this or any other participation points. A maximum of 3 points can be earned during the UN simulation. If you write an excellent Resolution = 3 points. You may not copy resolutions from actual UN debates – the wording is too well done – write your own resolution!

3) North Korea Nuclear Crisis simulation, so just as in the CMC simulation, you will earn 1-3 (maximum) participation points for speaking. No matter how long your spoken contribution lasts, we will award you one participation point for contributing, which may require some advance preparation for your particular role, especially if you are randomly assigned a prominent role, like the leader of North Korea. You can earn a maximum of 3 points (33% of your participation mark) for this Simulation.

To summarize, if you attend all three Simulations and speak up a lot, you will earn 9 pts = 90% on participation.

4) Class Discussions = you will earn up to 10 participation points (100%) for speaking up with high-quality comments during tutorial discussions and during regular lectures.

What if I miss a simulation?

If you must miss any simulation, for any reason, you can ‘make up’ the missed participation mark by earning more participation marks during lectures. You cannot earn more than 10% of your mark with participation points—we don’t add bonus points to the final mark in the class—but most students will earn 100% in terms of their participation marks over the entire term.

What if some students take up most or too much of our classtime or Simulation time?

The Professor cannot ask students to stop talking so much; moreover, s/he must cover many slides for each class. During classtime, please be considerate of time constraints by encouraging shyer students in the class to speak-up and by making certain everyone shares equal time. Remember that learning to express yourself articulately and clearly in front of your peers can be one of the most important skills learned at university.

What if I am terrified of speaking in public even if I am playing a role?

The Professor works hard with everyone to make certain that everybody speaks up during roleplays, simulations and lectures on a more frequent basis. This also helps to get you ready for smaller seminars in 3rd and 4th year—and more importantly, to help you prepare for a real job outside the ivory tower. Many students learn to overcome their fear of public speaking by taking the Professor’s classes. Not knowing much about Politics means very little—you can comment on the slides you have viewed easily without a degree in Politics. Nobody will remember exactly what you said anyway.

What if I have to miss a lecture?

Please do not email or phone the professor or TA if you must miss a lecture or office hour—but email the Professor if you are playing a very important role—so she can find somebody to replace you at the last minute (many students from previous years seek to attend the simulations). If you miss attending a lecture or face a conflict (such as a doctor’s appointment or sports event) or if you miss a roleplay or simulation, you cannot ‘make up’ missed attendance. There is plenty of opportunity over the term to earn participation marks. Do not write your professors with personal details about why you missed classes.

You are responsible for printing up that day’s slides and/or notes and supplementing those lecture notes with notes from another student. The Professor will not meet with students to discuss the information they have missed (even if they have legitimate reasons for missing class) as this would be unfair to other students who attended the lecture, and this would take up way too much of her time.

The Professor posts all the slides just before the lecture begins but does not post notes of the class discussions. If we end up not finishing the slides, due to extensive discussion time, the Professor will make certain the missed slides are taken down before the exam study period and the exam’s multiple choice questions do not cover the slides that were missed.

Will I know my marks before I write the final exam?

The Professor posts all your marks before the final exam so you know all your marks except the final exam mark when you enter the exam room.

Will my mark be similar or higher than in term 2?

There will be plenty of opportunities to increase your marks in this class and make International Relations 2701E a more enjoyable and worthwhile experience for all of us.

Keep in mind that the participation marks will probably raise your overall average:

	2015-16	2014-15	2013-14	2012-13
Final Grade (Term 1 & 2)	82%	83%	81%	80%
Rough Copy	82%	79%	80%	NA
Final Essay	87%	86%	84%	77%
Participation	100% (78%) ¹	95% (NA)	90% (77%)	87% (73%)
Term 1 Grade	80%	80%	78%	84%
Final Exam	82%	82%	83%	80%

SIMPSON' UNDERGRADUATE AND GRADUATE: Student Evaluations out of 7.0 points

Course #	2231E/2135A	2701E/2702E	2141B/(2192B)	3203F	4408F	9739A	9511A
2011-12	5.1	6.1	NA	NA	6.28	6.7	6.0
2012-13	NA	5.4	5.3	NA	5.76	7.0	6.4
2013-14	NA	5.25	6.02	NA	6.38	NA	6.3
2014-15	NA	5.72	6.00	NA	6.75	6.75	6.2
2015-16	NA	5.7	6.21	NA	6.33	6.33	6.1
2016-17	TBC	TBC	TBC	TBC	NA	NA	NA

What if the Professor misses teaching a class or a simulation? For example, what if the Professor is hit by a truck?

The TA who grades your paper and the Professor who writes the mid-term and final exams may change in exceptional circumstances in which case your mark may need to be reweighted. The Professor keeps written records and interim marks are posted on OWL—presumably a different professor or central administrator could also use the Professor’s Exam Bank to write the mid- or final exams.

Overview of Course Content and Required Readings

This overview will probably change and evolve as the course progresses. Illnesses, cancellations and other unforeseen developments can affect the dates, times and topics. The official overview is posted online and changed online. Refer to the online OWL Lessons (not Resources) for up-to-date information.

Class 1 Course Overview and First Lecture on Power

Course Overview and Regulations • Essay Topics Exam expectations (hour 1) • Introductory Lecture on the Concept of Power in IR • Multiple Choice Questions on Power in IR (hour 2)

Class 2 Whirlwind tour of IR theories

¹Mid-term 'Tutorial' participation grade in Term 1 (History) with different TAs.

Whirlwind Tour of IR Theories • Realism (classical and neorealism) • Liberalism (classical and neoliberalism) • Marxism • Imperialism • Feminism (hour 1) • Constructivism • Postmodernism • Critical Theory • English School

Class 3 Historical Backdrop (1939-63)

Historical Backdrop (1920s-30s) • Legacies of World Wars I and II • Hiroshima and the dawning of the Nuclear Era (hour 1) • The Onset of the Cold War and Crisis Decision-making (hour 2)

Class 4 The 1960s, the 1962 Cuban missile crisis and the Cuban Missile Crisis Simulation.

The events of the Cuban missile crisis • Roleplay• up to 3 participation points worth 3% of your mark are earned today! (hour 1 and over the coffeebreak) • Debriefing the Roleplay using concepts from Classical/Neo-Realism Theory versus Idealism/Liberalism Theory (hour 2)

Class 5 Foreign Policy Processes and Instruments of Foreign & Defence Policy (1970s to today):

• Foreign Policy Making Processes (hour 1) • Policy-making Communities• Multilateralism • (hour 1) Instruments of Foreign Policy•Limited War• Deterrence• Sanctions• Diplomacy• International Public Opinion• Preparing for the UN Simulation by Writing a UN Resolution (hour 2)

Class 6 International Organizations, the United Nations and Multilateralism (1990s to today)

The UN Test for Incoming Ambassadors will be tested on the Mid-Term • Collection of UN Resolutions • Rules of UN Simulation (hour 1 and coffee break) Model UN Roleplay • Up to 3 participation points worth 3% of your mark are earned today! Send in your resolution on any topic relevant to your country beginning at 11:30 am or later. The resolutions that have the most signatories (either for or against) will be debated first. You can obtain more signatories during the UN simulation itself. Many delegates negotiate in the 'UN cafeteria' in an effort to obtain more signatories. If you are a signatory, you must be willing to speak up in favour (or against) the resolution.

READING WEEK• No Office Hours• NO Tutorials

Class 7 Mid-Term Exam (40 questions) and Peacekeeping (1991-2017) OR Guest Lecture (The peacekeeping OR guest lecture slides will be tested on Final Exam)

Mid-term In-class Multiple Choice Scantron Exam (40 questions = 10% of mark) (hour 1) • Peacekeeping (hour #2) OR Guest Lecture

This year's guest lecture will be delivered by Sakhi Naimpoor PhD candidate on "Afghanistan and Terrorism" •Sakhi Naimpoor is the former Security Advisor to Afghanistan President Karzai•The guest lecturer's posted slides will be tested on the final exam •5 out of the 40 multiple choice questions posed on the final exam will be on the guest lecture • If the guest lecturer is unavailable, the Professor will lecture on Peacekeeping (tested on final exam)

Class 8 Global Security Today: The Arc of Crisis, Outerspace and UN Diplomacy

The history of NATO enlargement • Georgia and Ukraine • the arc of crisis stretching from Ukraine to Syria • Nuclear modernization and Kaliningrad (hour 1) • The US Missile Defence Project • Nuclear Proliferation • the new Treaty to Prohibit Nuclear Weapons • The NPT and Articles IV and VI (hour 2)

Expansion

Class 9 Terrorism, Biological Warfare, Suicide Terrorism and Essay Help

Terrorism (individual, group & state-level terrorism) • Biological Terrorism (hour 1) • Nuclear Terrorism and Suicide Terrorism (hour 2) • Essay Help (hour 2)

Class 10 Ballistic Missiles, Human Rights and North Korea:

The Ballistic Missile threat from North Korea • Genocide and Human Rights (lecture and background simulation information (hour 1) • North Korea Nuclear Crisis and chance to earn Participation Points (hour 2)

Class 11 21 Environmental Problems

Top 10 Environmental Problems (hour 1) • Climate Change • Arctic Melting and the Northwest Passage • Overfishing • Hunger • Water Wars • (hour 2) • 11 More Environmental Problems • Global Warming • Species Extinction • What Can You Do? • Amazon Case Study

Class 12 Population Growth, Population Movements and Immigration & Refugee Policy

World Population Growth (1950s-2017) • Causes of Population Movements • Megacities • Population Pyramids (hour 1) • Canada's Immigration & Refugee Policy • Australia's Detention Centres • (hour 2)

Class 13 Peacekeeping, Exam Review and Final Global Jeopardy Game

History of UN Peacekeeping • Peace Support Operations • new types of peace enforcement • Peacekeeping training • How can you become more involved in International Organizations • Final Exam Review (10% • the final exam is based on classes 8-13 only) • Global Jeopardy Game with Sample Multiple Choice Questions

The Term 2 Essay

The Term 2 Essay is worth 20% of your second-term mark. The rough copy of the essay is worth 10% and the final copy is worth 10%. Or you may submit one final essay worth 20%.

Procedure:

- ✓ Choose from among the 10 'boxes' below ONE or more questions. You cannot combine questions from different 'boxes'. It is up to you whether you want to tackle one question in one box or two or more questions in each box. You will not necessarily earn a higher mark for answering 2 or more questions in each box.
- ✓ If you do not know yet which of the basic concepts in boxes #1-10 below interest you and which you would like to write your essay on, you could consult your IR 2231E textbook or other IR textbooks. Each concept below is elaborated upon in one or more lectures, in the order that the concepts are presented below.
- ✓ In terms of research, begin by examining any IR textbook's references for some guidance on

building your essay's Bibliography or Works Cited page. Or go online and use Google Scholar or the university library's online catalogue to research the topic.

- ✓ You can also consult with the TA on how to narrow down or enlarge your essay topic before you submit your rough copy (10%). The TA will not read paragraphs, outlines or first drafts that outline your proposed paper—otherwise to be fair to all the students in the class, the TA would be expected to read everybody's drafts of their rough drafts—and this would be very time-consuming and onerous. The TA will read one rough copy (10%) and the final copy (10%) or you may choose to submit one final essay worth 20%.
- ✓ At least one in-class powerpoint slide sessions will be devoted to providing Essay Help. The TA will not hold regular office hours all term. The TA's office hours will be held during Regular Tutorial Times beginning 3 weeks before the essay is due in your Regular Tutorial Classroom.

Term 2 Essay Questions

	Concepts:	Essay Questions: Choose 1 or more from ONE Box
1.	Cold War Crisis Decision-Making	How was one international crisis solved during the Cold War in the last century? [choose one crisis between 1945-1991]
2.	International Conflict, Militaries, Use of Force & Terrorism	What was done to prevent international conflict between 1945-1991? OR What was done to prevent nuclear proliferation before 2015? OR What was done to prevent chemical weapons proliferation between 1914-2017? OR What was done to prevent terrorism in the past? [choose one time-period between 1945-2018]
3.	International Law & Organizations (e.g. EU, NATO)	What were the advantages & disadvantages of NATO expansion? OR What were the advantages/disadvantages of EU membership?
4.	The United Nations and Peacekeeping	What were some institutional strengths and weaknesses of the UN? OR What UN reforms have been suggested? OR When and why has peacekeeping succeeded or failed? OR Why has UN peacekeeping declined? OR What has been done to strengthen the UN's peace support operations?
5.	International Law, Nuclear Proliferation & Arms Control	What were the advantages & disadvantages of resorting to international law during one conflict? OR Why did nuclear weapons proliferate? OR What was done to strengthen nuclear arms control?
6.	Human Rights & Genocide	What human rights and international laws exist to protect civilians? OR What was genocide and where has it taken place? OR What types of humanitarian intervention took place to prevent genocide and/or other war crimes?
7.	NATO or Peacekeeping	What were the advantages and disadvantages of NATO expansion? OR When and why did peacekeeping succeed or fail? AND/OR Why did UN peacekeeping decline and what was done to strengthen the UN's peace support operations?
8.	Global Security	What was done to prevent nuclear proliferation before 2015? OR What was done to prevent chemical weapons proliferation between 1914-2017? OR What was done to prevent terrorism in the past? [choose one time-period between 1945-2018]
9.	Environmental Problems	What international negotiations successfully or unsuccessfully negotiated to help solve some important environmental problems? AND/OR Why were international efforts to prevent climate change adequate and/or inadequate?

10	Population Growth, Migration & Refugees	What were some successful and/or unsuccessful population growth AND/OR immigration & refugee policies that helped prevent international conflict and global inequality?
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Essay Length: 3000 words maximum

Your final essay is expected to be a maximum of 3000 words long so approximately 10 pages to a maximum of 12 pp. long not including the endnotes/footnotes, Bibliography/Works Cited and Title Page/Contact Name. The essay must be double-spaced with 1 inch margins. You must use Times New Roman 12 pt. font for the text and Times Roman 10 pt. font for the footnotes or endnotes. You must not right-justify the margins. Your essay must be submitted to the OWL dropbox in MS Word (not as a PDF). Your essay will be converted to MS word if it is submitted in another format so your formatting will be lost affecting your mark.

To clarify some issues regarding page length versus word count. The essay must be no longer than 3000 words. You should calculate there are approximately 250-300 words per page, and you should use the Word-count function on your computer. Turnitin (embedded in OWL) will generate a word-count which may be consulted to check if you are under- or over- the limit. The word-count used by Turnitin uses a complete word-for-word count of the paper, and therefore does not drop or eliminate anything. On the other hand, the Word count in other word processing programs, like MS Word may exclude initial articles such as: 'an', 'a' and 'the' and it can include or not include all your endnotes or footnotes. Lengthy footnotes and endnotes add a lot to read to your essay. The TA will pay close attention to your endnotes and footnotes in order to give you a final mark on the Rough Copy and the Final Copy so pay close attention to your notes and the structure of your Bibliography/Works Cited in order to earn high final marks.

For example, 8 pages X 250 words per page = 2000 words, so 2000 words is the minimum length expected. You could cram 300 or more words onto a page, including the footnotes, so 8 pp. X 300 words per page including the footnotes = 2400 words. The essay needs to be a maximum of 10 pp. X 250 words = 2500 words. But you could aim for 10 pp. X 300 words = 3000 words. We will allow for about 10% over 3000 words so 3300 words. You need to figure out if you are 10% under- or 10% over the limit. If you are over, don't worry about it too much. But you may not submit an overly long paper!

Works Cited (APA) versus Bibliography (Chicago?) versus In-text references (MLA?):

In Political Science 1020E and/or in 2702E term 1 or in 2231E, you may be expected to abide by strict restrictions regarding style. For example, some instructors want you to submit use the APA style including Works Cited rather than the MLA style with a Bibliography. Some of your other instructors may prefer Chicago style but prefer the 15th edition to the 16th edition due to different rules about in-text references. What to do? In this class, you may use any style you like so you can use MLA or APA or Chicago Style or even the Medical style (which makes the most sense). The only rule is that you must consult an online or hard copy of an actual style book and **not** the university library's guide, which may be a blend of all three styles and may be under revision. If you do not know what your actual style is, then this could be a serious problem as you must follow a detailed on-line or hard-copy style book (not a shortened handout obtained from a library, room-mate and/or high school English course as they can have errors).

Submitting the Rough Copy and the Final Essay (Turnitin and Hard Copy Regulations)

You must use OWL to submit your paper. You are not expected to submit a hard copy of your rough draft or final essay. All correspondence regarding your essay will be done online using OWL's secure server.

The same late penalties apply to the rough copy as to the final copy so as it explains below, basically - 25% after midnight, -50% if more than one week late, -75% if more than two weeks late and -100% if 4 weeks late. You cannot pass the class without submitting a rough copy **and** a final copy—and *you cannot change topics* and submit a final copy which is on a different topic from the rough copy.

The Professor's decade-long experience with Turnitin and OWL indicate that these sorts of repositories often close down at the last minute; they often fail to accept a resubmitted paper; and they can create **tremendous stress** for students and professors alike. Please keep in mind that there are often technical problems so ITS or the Professor may announce in class and/or by different email programs, different types of changes. For example, we may be forced to announce that Turnitin is inaccessible, that OWL is not working, or OWL has collapsed. Those announcements may affect your ability to submit on-time but cannot be grounds for an appeal or a change of marks in this course.

Electronic Back-up Copies:

You are also responsible for retaining electronic back-up copies of your written work. I suggest that in case of cyberwarfare, computer theft, fire, spamming or viruses, you email drafts to multiple addresses.

Return of final essay:

The Professor returns the electronic version of your essay (not the hard copy) and retains copies of all your emails for one year. Nevertheless, you are responsible (not the professor) for retaining copies of all these emails and assignments in the event that you want to seek a reread, appeal your grade and/or want to discuss your final grade. If your computer is stolen and you have not backed up in cyberspace, these are insufficient grounds for an extension or reweight. We are not permitted to reweigh any marks.

More Turnitin Information on Plagiarism and the Purchase of Previously- Written Papers

Submitting two different versions of the essay may result in a penalty or a zero being assigned to the essay at the Professor's and/or Coordinator's discretion.

"All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

Any attempt to submit a copy of your final essay or a rough copy that is different from the final printed copy you have submitted may result in 0% being assigned to the essay. Any essay not submitted to Turnitin.com will have a grade of 0% assigned to it until the electronic copy is submitted to Turnitin.com. Once submitted and checked, the actual essay grade received will replace the 0% (assuming no further problems or grade deductions)

If any of your essays and/or any assignments you submit for this course are shown to be plagiarised, your grade for the assignments and/or essays, and this course, and any other punitive measures, may be determined by the Department of Political Science and other relevant administrative personnel in accordance with appropriate University procedures.

Note that students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major

academic offence.” (see Scholastic Offence Policy in the Western Academic Calendar)

If you need an extension:

You must take your supporting documentation to your Faculty’s Academic Counselling office (Social Science, Arts, etc.) so that they can consider and verify your documentation and let your professors know by email what accommodation should be considered. Your Professors and your TAs will not know the reasons for the recommended accommodation. Do not email personal information to Professors or TAs about why you need extensions. Academic Counselling advises professors about accommodation, but we only make the final decision about due dates, in consultation by on a secure email server with your counsellor. Professors do not know and should not know your reasons for being late or for writing the make-up exams. In short, keep your information private and do not personally visit the Professor or TA to ask for extensions.

Your written work is worth more than 10% of the course so if you do not have any supporting documentation and/or Academic Counselling does not grant you an extension, then the Late Penalty for each written work after midnight and anytime within the next week is: -25% on the Essay. If the essay is submitted more than 7 days late, so after midnight seven days later, it will be docked -50% late marks. If the essay is submitted 14 days later, it will be docked -75% late marks and although it is worth so little, you must submit it or you will fail the class.

No Late Essays will be accepted after the -50% Late Essay Due Date unless you speak with your Academic Counsellor; the Counsellor will determine if you can submit the essay and if any further penalties will be applied. In this case, you are strongly encouraged to visit Academic Counselling even if you think your reasons for being late are ‘illegitimate’ because -75% on your essay is significant and it stays on your transcript forever. After 28 days or 4 weeks, late essays cannot be accepted without written permission from Academic Counselling and they will be docked heavy late marks (e.g. essays submitted during the exam will be docked -100% late marks but they must be submitted anyway, in order to pass the class).

If the Academic Counsellor determines that you can submit the essay late or write the scheduled make-up exam, any further penalties that will be applied are subject to consultation with Academic Counselling. For example, you may need to be assigned an INC (Incomplete) or you may receive a low mark which is changed later on once you have appealed to the Associate Dean for clemency.

Although you may have tried to do this in first year, waiting until the Final Exam to submit your paper is unacceptable (automatic -100% so essay has no value but must be submitted to pass the course). The Professor cannot change the University regulations and you will need to communicate directly with the Dean’s office to try to submit your paper.

The Final Exam (15%)

What to study, and advice on taking notes:

How should I study for the final exam? The one-hour multiple-choice mid-term exams in Feb. and the one-hour multiple-choice final exam in April will test you on the lecture and simulation material, including all the posted slides. The exams are non-cumulative so you will not be tested in the Final Exam on the information you learned before the mid-term. Both exams will not test you on what students say in simulations or in class discussions as student comments differ from year to year. The final exam does test you on the exact wording of any UN resolution that are passed by the UN General Assembly. It does not test you on the individualized roleplaying material for the Cuban missile crisis

and for the North Korean crisis but it does test you on the simulations themselves and what happened.

You may not miss the Mid-term or Final Exam, although they are each worth only 10% of your final mark, or you will fail the course. There will be approximately 40 questions on each multiple choice exam. The exam's questions range between very easy to very difficult. There are no written parts of the exam—it is entirely based on multiple choice questions so the professor can use Scantron to mark the exams. Due to unforeseen events, some students may write the make-up exam a few weeks later or months later, in which case they will write exams based on different multiple choice questions drawn from an 'Exam Bank' of multiple-choice questions.

The Professor often writes new multiple choice questions so if you would like to email possible questions for the Exam Bank, your suggestions are very welcome but doing so will not increase your Participation marks. Notably, it will take many fast readers much less than 1 hour to write the final exam using Scantron, while other students will remain in the exam room, rechecking their answers for the entire one hour time period. As soon as the final exams are scheduled, the exam schedule will be posted on OWL. You cannot make plans to travel out of the country until the exam schedule is officially posted and you may not write the exam early.

To summarize, the final exam tests you on everything you learned from the spoken lectures and from the slides—there is no textbook. You should always try to come to class—even if you have not had a chance to download or print the slides. During the lectures and simulations, your task is to think about and question the materials, not to be a medieval scribe. While the Professor appreciates many students want to reinforce the lecture material by taking many handwritten or typewritten notes, you do not need to take handwritten or typed notes during class unless this is your preferred learning style. It is preferable that you think about the slides' content and participate in class discussions and simulations rather than write with your head bent down, hurriedly scribbling for two hours! Why get writer's cramp? All the slides are posted so if we do not get to the end of the slides that were posted before the class began, then the Professor will delete those slides we did not cover so you do not need to study them.

More University regulations on re-evaluation, absences, exams,

You are **not** allowed to re-write any exams or assignments, once they have been handed-in for marking, unless due to exceptional circumstances as assessed by the Associate Dean.

If you submit the "wrong answer" to an exam or assignment (but you think it is the right answer for a variety of reasons), you are **not** normally entitled to submit the "right version" or get credit for being 'right' somehow. You must speak to the Professor who will decide the fairest option.

If you are an international student, your exams will be graded according to Canadian University standards.

In the event that you miss many classes or all of them, you may not have your mark 'reweighted' to cover your absences.

Regulations concerning non-medical and medical absences

Please see the student services for their updated Policy on Accommodation for Medical Illness and Student Medical Certificate. If you have medical illness or other documentation, you **must** take it to the Dean's Office or an Academic Counselor in your Faculty, who will then confirm whether you can possibly be granted accommodation. Any medical absence must **be** documented using the Student Medical Certificate or as instructed by Student Services, Dean's Office or your Academic Counselor. Academic Counseling will advise the Professor about accommodation and the final decisions about due dates, re-weighting, transfer weighting, etc., will be made in consultation with you and your counselor.

For **work worth less than 10%** (as per Policy on Accommodation for Medical Illness): non-documentable absences will not be given accommodation because various forms of allowances (allowances like "attendance marks", "participation marks", "freebies", "givens", "cushions") have already been included for incidental absences. See all the information above.

More official regulations concerning exams

The exam covers all lectures, lecture notes, and required readings.

No electronic devices are permitted to be used in/for/during any exam, including PDAs, cellphones, personal computers, and/or electronic dictionaries (as per <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>)

Note from <http://www.uwo.ca/univsec/handbook/exam/crsout.pdf>: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Exam questions are composed by the Professors; multiple-choice questions are marked by university-approved multiple-choice computer-marking system

Special exams may be different in content, structure and format than the regularly scheduled exam. Specific exam formats will be announced and explained by the Professor but the exams will be multiple choice in most cases. However, if you miss any mid-term and/or final exam, it is highly likely that your exam will NOT be multiple choice. If you miss the mid-term exam, for any reason, you may have to write an essay-type of exam and your answers may be essay-style, not multiple choice. For example, if you miss the make-up for the December exam, the second- and third-make-up exams will consist of essay-style (not multiple choice) questions. This is because my exam bank will probably never be large enough to pose enough multiple choice questions for so many different make-up exams.

Concerns about Grades?

Final Exam Grade and/or Participation Grade

Wait two days, then see the professor during office hours, or set up an appointment via email.

Appeals to change an exam (or essay) grade must be received during that Course Lecturer's term; a Course Lecturer does not handle appeals after the term ends.

Ground Rules and Recommendations covering the lectures:

a) Please do not refrain from asking questions – your friends and colleagues may have the same questions and need answers, too. There are no stupid or foolish questions, ever!

b) Conduct yourself appropriately in lectures

Be courteous; act responsibly; refrain from talking; avoid activities that disrupt or distract fellow students; if you are multi-tasking on your computer, keep in mind who is sitting behind you....

You may be asked kindly to leave if you are being disruptive to the proper functioning of the class

You are required to conduct yourself according to the University of Western Ontario Student Code of Conduct, which can be accessed as a PDF from: <http://www.uwo.ca/univsec/board/code.pdf>

Please feel free to chat with each other and the professor but keep in mind that before the lecture begins, I am kept very busy setting up all the technology so it would be better to wait to consult with me until the coffee break, after the lecture and/or during my office hours.

More useful & necessary Info

Please be read and be familiar with rules and regulations attached to the Course Outline and/or Syllabus and/or in the Appendices that are posted on the Political Science Department's, the Dean's Office's, Social Science Academic Counselling, and Registrar's websites, among others. All this information is relevant to appeals, plagiarism, etc.

What happens if there other changes to the Official Course Outline?

Due to certain circumstances and/or situations, changes to course outlines and other course documents are necessary. In such cases, you will be informed through all available channels of communication as soon as possible. The dates and topics of the lectures, simulations and exams may be changed depending on schedules, illnesses, and other unforeseen events. The dates in this course outline are included for illustrative purposes only and may be updated on the class website as the term unfolds.

What about after graduation and in future years?

If you need a reference, please email professors individually for more information. My firm policy is not to write references for law school and/or graduate school based on your standing in a second-year class because such a reference, compared to a 3rd-year or 4th-year reference is not useful, and would do you a **disservice**, not a service. If you take more than one course from me, then I will consider acting as your

referee for jobs and for professional programs – but keep in mind that a 4th year reference is preferable.

For more information about other classes I teach and the field of IR, see our faculty and personal websites available through the Department of Political Science's homepage.

Finally I would appreciate hearing from you once you have graduated and in future years. Although I may not remember your exact name given the number of students I have taught, I will always remember your face. It's a small world and we are only on it together for just a short time!

**APPENDIX TO UNDERGRADUATE COURSE OUTLINES
DEPARTMENT OF POLITICAL SCIENCE**

Prerequisite checking - the student's responsibility

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

Essay course requirements

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

Use of Personal Response Systems ("Clickers")

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

Security and Confidentiality of Student Work (refer to current *Western Academic Calendar* (<http://www.westerncalendar.uwo.ca/>))

"**Submitting or Returning Student Assignments, Tests and Exams** - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

Duplication of work

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

Grade adjustments

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

Academic Offences

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Submission of Course Requirements

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS MUST BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.

Attendance Regulations for Examinations

EXAMINATIONS/ATTENDANCE (Sen. Min. Feb.4/49, May 23/58, S.94, S.3538, S.3632, S.04-097) A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations: 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year. 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Medical Policy, Late Assignments, etc.

Students registered in Social Science should refer to

http://counselling.ssc.uwo.ca/procedures/having_problems/index.html for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

University Policy on Cheating and Academic Misconduct

Plagiarism: Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

Plagiarism Checking: "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>)."

Multiple-choice tests/exams: "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. http://www.uwo.ca/univsec/academic_policies/index.html

PLAGIARISM*

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

B. In adopting other writers' ideas, you must acknowledge that they are theirs.

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

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Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History August 13, 1991

Accessibility at Western: Please contact poliscie@uwo.ca if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

SUPPORT SERVICES

The Registrar's office can be accessed for Student Support Services at <http://www.registrar.uwo.ca>

Student Support Services (including the services provided by the USC listed here) can be reached at:
<http://westernusc.ca/services/>

Student Development Services can be reached at: <http://www.sdc.uwo.ca/>

Students who are in emotional/mental distress should refer to Mental Health@Western
<http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.