

The University of Western Ontario  
Department of Political Science  
**Local Government**  
Political Science 2236e  
2012-2013

Professor (Sept.-Dec.)      Dr. Tim Cobban  
Office:                            SSC 4217  
Office Hours:                 Monday 1:00-3:00, or by appointment  
Phone:                            (519) 661-2111, ext. 84929  
Email:                             [tcobban@uwo.ca](mailto:tcobban@uwo.ca)

Professor (Jan-Apr)         Dr. Andrew Sancton  
Office:                            SSC 4133  
Office hours                    Mondays, 1:30 – 3:30, or by appointment  
Phone:                            519-850-2985  
E-mail:                            [asancton@uwo.ca](mailto:asancton@uwo.ca)

Lecture:                         Monday 9:30 - 11:30  
Classroom:                     UCC-41  
Tutorials:                       1 hour a week -- To be assigned

---

Prerequisite(s): None

Re: Prerequisites/Antirequisites

*“Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.”*

*University Senate Regulation*

---

\* \* \*

*Please contact [poliscie@uwo.ca](mailto:poliscie@uwo.ca) if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.*

\* \* \*

---

Objectives:

This course provides an introduction to the basic concepts, structures, processes, and politics of local government. Emphasis is mostly placed on local government in Ontario, though examples are also drawn from other provinces and other countries, especially the United States.

Text:

Andrew Sancton, *Canadian Local Government: An Urban Perspective* (Toronto: Oxford University Press, 2011)

Assignments:

First Test	October 28	15%
First Term Tutorials		10%
Essay	Due * In Class* December 2	15%
Second Test	January 13	15%
Local Issues Report	Due *In Class* March 10	15%
Second Term Tutorials		10%
Final Exam	As scheduled	20%

Tutorials:

Tutorials begin the week of September 16<sup>th</sup>. Attendance is compulsory. Topics for the weekly discussions in the autumn term will be assigned at the first session. Each student will be expected to make at least one brief oral presentation. Topics for the second-term tutorials will be assigned in January.

Essay

Students must write and submit an essay of approximately 2500 words on a subject relating to central-local relations or to the structures and/or functions of local government in Canada. A list of approved essay topics will be distributed in September, but students may also develop their own topic in consultation with the course instructor or teaching assistant. The essay will be worth 15 percent of the final course grade, and is due at the beginning of class on **December 2 2013**. Late submissions will be penalized by one percentage point of the course grade for each business day that the paper is overdue.

Lectures and Readings:

**NOTE: Suggestions for supplementary reading for each subject can be found under “Resources” at the end of each chapter in the text. Also make use of the material cited in the Endnotes for each chapter.**

September 9	Introduction and Organization, Definition of Local Government Sancton, ch.1
-------------	--

September 16	Why Local Government? Sancton, ch.2
September 23	Central-local relations Sancton, ch.3
September 30	School and police boards Sancton, pp.41-48
October 7	Other special-purpose bodies Sancton, pp.48-65
October 21	Urban and rural Sancton, ch.5
October 28	Test
November 4	Annexations Sancton, ch.6
November 11	Consolidation vs. Public Choice Sancton, pp.109-114
November 18	Two-tier systems Sancton, pp.114-134
November 25	Amalgamations Sancton, pp.135-149 and 151-161
December 2	De-amalgamations Sancton, pp.149-151 and 161-167

A detailed schedule for the second term will be distributed in January. The course will continue to follow the general subject matter contained in the textbook, but additional policy issues related to local government will be included towards the end.

**APPENDIX TO UNDERGRADUATE COURSE OUTLINES  
DEPARTMENT OF POLITICAL SCIENCE**

**Prerequisite checking - the student's responsibility**

"Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites."

**Essay course requirements**

With the exception of 1000-level courses, most courses in the Department of Political Science are essay courses. Total written assignments (excluding examinations) will be at least 3,000 words in Politics 1020E, at least 5,000 words in a full course numbered 2000 or above, and at least 2,500 words in a half course numbered 2000 or above.

**Use of Personal Response Systems ("Clickers")**

"Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning.

Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence,
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence."

**Security and Confidentiality of Student Work** (refer to current *Western Academic Calendar* (<http://www.westerncalendar.uwo.ca/>))

"**Submitting or Returning Student Assignments, Tests and Exams** - All student assignments, tests and exams will be handled in a secure and confidential manner. Particularly in this respect, leaving student work unattended in public areas for pickup is not permitted."

**Duplication of work**

Undergraduate students who submit similar assignments on closely related topics in two different courses must obtain the consent of both instructors prior to the submission of the assignment. If prior approval is not obtained, each instructor reserves the right not to accept the assignment.

**Grade adjustments**

In order to ensure that comparable standards are applied in political science courses, the Department may require instructors to adjust final marks to conform to Departmental guidelines.

**Academic Offences**

"Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

<http://www.uwo.ca/univsec/handbook/appeals/scholoff.pdf>."

## Submission of Course Requirements

ESSAYS, ASSIGNMENTS, TAKE-HOME EXAMS **MUST** BE SUBMITTED ACCORDING TO PROCEDURES SPECIFIED BY YOUR INSTRUCTOR (I.E., IN CLASS, DURING OFFICE HOURS, TA'S OFFICE HOURS) OR UNDER THE INSTRUCTOR'S OFFICE DOOR.

THE MAIN OFFICE DOES NOT DATE-STAMP OR ACCEPT ANY OF THE ABOVE.

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. <http://www.uwo.ca/univsec/handbook/>

Students registered in Social Science should refer to <http://counselling.ssc.uwo.ca/> <http://counselling.ssc.uwo.ca/procedures/havingproblems.asp> for information on Medical Policy, Term Tests, Final Examinations, Late Assignments, Short Absences, Extended Absences, Documentation and other Academic Concerns. Non-Social Science students should refer to their home faculty's academic counselling office.

## Plagiarism

"Plagiarism: Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence." (see Scholastic Offence Policy in the Western Academic Calendar).

**Plagiarism Checking:** "All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com ( <http://www.turnitin.com> )."

**Multiple-choice tests/exams:** "Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating."

Note: Information excerpted and quoted above are Senate regulations from the Handbook of Scholarship and Academic Policy. <http://www.uwo.ca/univsec/handbook/>

### **PLAGIARISM\***

In writing scholarly papers, you must keep firmly in mind the need to avoid plagiarism. Plagiarism is the unacknowledged borrowing of another writer's words or ideas. Different forms of writing require different types of acknowledgement. The following rules pertain to the acknowledgements necessary in academic papers.

**A. In using another writer's words, you must both place the words in quotation marks and acknowledge that the words are those of another writer.**

You are plagiarizing if you use a sequence of words, a sentence or a paragraph taken from other writers without acknowledging them to be theirs. Acknowledgement is indicated either by (1) mentioning the author and work from which the words are borrowed in the text of your paper; or by (2) placing a footnote number at the end of the quotation in your text, and including a correspondingly numbered footnote at the bottom of the page (or in a separate reference section at the end of your essay). This footnote should indicate author, title of the work, place and date of publication, and page number.

Method (2) given above is usually preferable for academic essays because it provides the reader with more information about your sources and leaves your text uncluttered with parenthetical and tangential references. In either case words taken from another author must be enclosed in quotation marks or set off from your text by single spacing and indentation in such a way that they cannot be mistaken for your own words. Note that you cannot avoid indicating quotation simply by changing a word or phrase in a sentence or paragraph which is not your own.

**B. In adopting other writers' ideas, you must acknowledge that they are theirs.**

You are plagiarizing if you adopt, summarize, or paraphrase other writers' trains of argument, ideas or sequences of ideas without acknowledging their authorship according to the method of acknowledgement given in 'A' above. Since the words are your own, they need not be enclosed in quotation marks. Be certain, however, that the words you use are entirely your own; where you must use words or phrases from your source, these should be enclosed in quotation marks, as in 'A' above.

Clearly, it is possible for you to formulate arguments or ideas independently of another writer who has expounded the same ideas, and whom you have not read. Where you got your ideas is the important consideration here. Do not be afraid to present an argument or idea without acknowledgement to another writer, if you have arrived at it entirely independently. Acknowledge it if you have derived it from a source outside your own thinking on the subject.

In short, use of acknowledgements and, when necessary, quotation marks is necessary to distinguish clearly between what is yours and what is not. Since the rules have been explained to you, if you fail to make this distinction your instructor very likely will do so for you, and they will be forced to regard your omission as intentional literary theft. Plagiarism is a serious offence which may result in a student's receiving an 'F' in a course or, in extreme cases in their suspension from the University.

\*Reprinted by permission of the Department of History

Adopted by the council of the Faculty of Social Science, October, 1970; approved by the Dept. of History August 13, 1991

**Accessibility at Western:** Please contact [poliscie@uwo.ca](mailto:poliscie@uwo.ca) if you require any information in plain text format, or if any other accommodation can make the course material and/or physical space accessible to you.

**SUPPORT SERVICES**

Students who are in emotional/mental distress should refer to Mental Health@Western

<http://www.uwo.ca/uwocom/mentalhealth/> for a complete list of options about how to obtain help.